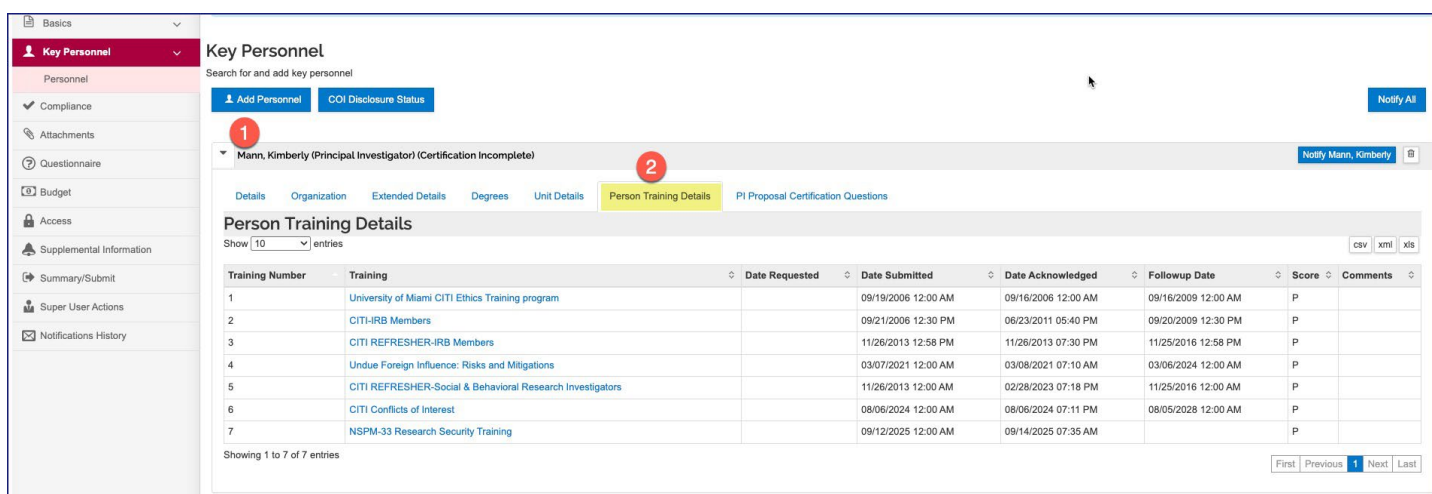


Overview

MIT policies and Federal requirements often require specific training by topic of Principal Investigators (PIs), Co-PIs and other Key Personnel. Information on training courses completed is viewable by the Proposal Aggregator(s) preparing a Kualii Coeus (KC) proposal.

Procedure

From the **Key Personnel Subpanel**, click on the black triangle next to the **Key Personnel** name to display the **Person Detail tabs**:



The screenshot shows the 'Key Personnel' subpanel. On the left is a navigation menu with 'Key Personnel' selected. The main area shows a search bar and a list of personnel. The first entry is 'Mann, Kimberly (Principal Investigator) (Certification Incomplete)'. A red circle '1' is next to the dropdown arrow. Below this, the 'Person Training Details' tab is selected, indicated by a red circle '2'. The tab displays a table of training records.

Training Number	Training	Date Requested	Date Submitted	Date Acknowledged	Followup Date	Score	Comments
1	University of Miami CITI Ethics Training program	09/19/2006 12:00 AM	09/16/2006 12:00 AM	09/16/2009 12:00 AM	09/16/2009 12:00 AM	P	
2	CITI-IRB Members		09/21/2006 12:30 PM	06/23/2011 05:40 PM	09/20/2009 12:30 PM	P	
3	CITI REFRESHER-IRB Members		11/26/2013 12:58 PM	11/26/2013 07:30 PM	11/25/2016 12:58 PM	P	
4	Undue Foreign Influence: Risks and Mitigations		03/07/2021 12:00 AM	03/08/2021 07:10 AM	03/06/2024 12:00 AM	P	
5	CITI REFRESHER-Social & Behavioral Research Investigators		11/26/2013 12:00 AM	02/28/2023 07:18 PM	11/25/2016 12:00 AM	P	
6	CITI Conflicts of Interest		08/06/2024 12:00 AM	08/06/2024 07:11 PM	08/05/2028 12:00 AM	P	
7	NSPM-33 Research Security Training		09/12/2025 12:00 AM	09/14/2025 07:35 AM		P	

Person Training Details displays training completed by the Key Personnel, with date time stamp indicated.

Getting Help

For questions regarding Kualii Coeus or other topics, email the Support Team at ra-help@mit.edu.